

Ext Cir. No: 105 /2022-23

TC Application 22-23

Date:19/03/2023

Dear Parent,

Greetings from NEC!

The basis of a successful school is the collaboration between the students, staff, parents and community. Parents are a vital part of this partnership and their contributions are invaluable to the school. This academic year is coming to a closure and we thank you wholeheartedly for the exemplary support you have given us during this academic year. Required preparations are afoot to launch the new academic year and we look for your continued support as always.

We would like to remind you that the last date for submitting the TC application for the Academic year 2022-23 as given in the student diary (Refer page Admission and Withdrawals) is **31<sup>st</sup> March,2023.**

We will presume that all our students are continuing with us. Getting clarity on the expected student strength will help us to plan the logistics. Students not applying for TC by 31<sup>st</sup> March shall be considered to be continuing with us for the Academic year 2023-24 and hence shall be liable to pay the tuition fee and other expenses in this regard to the beginning of the new session.

Hence, we look forward to your prompt response in this case. **Kindly return the below signed acknowledgement slip with the child latest by 23<sup>rd</sup> March.**

Parents who are on transfer or desire to withdraw their children from school will have to inform the School office on or before the **31<sup>th</sup> of March, 2023.** A written letter addressed to the Principal will have to be submitted at the school office.

Thanking you once again for the cooperation.

With Regards

Dr. S. Jayashree Muralidhar

Principal

To,

The Principal,

I, \_\_\_\_\_ parent of \_\_\_\_\_ of class and Roll No. \_\_\_\_\_ acknowledge the receipt of the above circular No 105/2022-23 -TC Application 2022-23 and dated 19.03.23.

Date: \_\_\_\_\_

Name and Signature of Parent: \_\_\_\_\_